

# Kilpeck Parish Council

## Minutes of an Ordinary Meeting of Kilpeck Parish Council held in The Kilpeck Village Hall on Monday 14<sup>th</sup> November 2022

No KPC/MW/185

### Councillors Present

Councillor Mrs J Davies Chairman

Councillor Mr N Eynon

Councillor Mr D Howie

Councillor Mr D Thompson

Councillor Mrs B Wood

Clerk Mr M Walker

### Also Present

Five further members of the public

Prior to the start of the meeting Councillor Mr N Eynon gave a short resume of Mr John Watkins of Castle Park Kilpeck who had sadly passed away recently. He was one of six brothers, a genuine working man who had lived in Marlas before moving to Castle Park.

The funeral is to be held on the 30<sup>th</sup> November 2022 at 2.00pm in Kilpeck Church.

### **The Ordinary Meeting of the Parish Council was formally opened by the Chairman at 7.00pm**

#### **1.0 Apologies for Absence**

Apologies were received and accepted from Councillor Mr M Parsons Vice-Chairman, Councillor Mr D Roden {Lengthsman/Contractor}, Councillor Mr G Statham and Ward Councillor Mrs Christy Bolderson.

\*Councillor Mrs M Lloyd,

{\*see Minutes of the Ordinary Parish Council Meeting No **KPC/MW/174** held on Monday 13<sup>th</sup> September 2021 }.

Mr James Howell Locality Steward and Police Representatives not present.

#### **2.0 Declarations of Interest & Dispensations**

##### **2.1 To receive any declarations of interest in agenda items from Councillors.**

No Declarations of Interest were made.

##### **2.2 To consider any written applications for dispensation.**

No new written applications received.

#### **3.0 Minutes**

The Minutes of the Ordinary Parish Council Meeting No **KPC/MW/184** held on Monday 3<sup>rd</sup> October 2022 were unanimously confirmed as a true record and signed by the Chairman.

**The Parish Council resolved to change the order of business at this time to Items 5.0 and 9.0**

#### **5.0 Pantomime Group**

Reference an additional storage container request to be sited at the rear of Kilpeck Village Hall

The Parish Council unanimously resolved for the Pantomime Group to site another container in the back car park at the Village Hall for storage of scenery etc., at no cost to the Village Hall or Parish Council due to grant funding being obtained. The group also agreed to cut the hedge around the containers.

Councillor Mr N Eynon to oversee installation.

Proposed by Councillor Mr D Thompson and Seconded by Councillor Mr N Eynon.



## 9.0 Public Question Time

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

Mr Bryn Hill from Balfours with Berringtons stated that the Wormbridge revised Planning Applications would be sent to Herefordshire Council Planning Department before the end of November 2022. All plans would then be posted on the Whitfield Website after submission.

There will be three planning applications;-

- 1) Revision Application
- 2) Old School House Detailed
- 3) Conversion of Farmhouse to Café Detailed

Letters of support from individuals and the Parish Council would be appreciated

Balfours with Berringtons representative to attend January 2023 Parish Council meeting

**The Parish Council resumed the correct order of business at this time to Items 4.0**

## 4.0 Pontrilas Sawmills

Update from Pontrilas Sawmills

Councillor Mrs J Davies Chairman and Councillor Mr N Eynon to attend a meeting at the Sawmills, date to be arranged.

## 6.0 Financial Matters

### 6.1 Receipts

4<sup>th</sup> October 2022 Sale of 2 Jubilee mugs £8.00  
Paying In Slip No 500146

### 6.2 Invoices for Payment

Kilpeck & District Village Hall Invoice Number 118 £31.25  
Hall Hire 14<sup>th</sup> March 2022 2.5 hours @ £12.50 per hour  
{ Invoice previously unresented }

#### **Cheque 001061**

Kilpeck & District Village Hall Invoice Number 124 £25.00  
Hall Hire 3<sup>rd</sup> October 2022 2 hours @ £12.50 per hour

#### **Cheque 001062**

Clerk's Salary November 2022 £644.46

Mileage £4.05

Postage £2.31

Tax £108.80 NIC £0.00

Nett Pay £542.02

#### **Cheque 001063**

{ Second cheque signatory signature to be obtained when convenient }

All payments were **Unanimously Approved**

4<sup>th</sup> November 2022 DD for Information Commissioners Office (ICO) for Data Protection £35.00  
Reference Z9266288

The Parish Clerk had notified Zurich Insurance reference the addition of the Bench plus Plaque on their Asset Register.

### 6.3 Bank Balances as per statements

@ 4 <sup>th</sup> October 2022	Bank Statement Treasurers Account	No 6	£13,562.31
@ 4 <sup>th</sup> November 2022	Bank Statement Treasurers Account	No 7	£11,929.07
@ 5 <sup>th</sup> October 2022	Business Bank Instant-Savings Account	No S6	£29,496.97
@ 4 <sup>th</sup> November 2022	Business Bank Instant-Savings Account	No S7	£29,497.91

Bank reconciliation signed by the Chairman for both accounts

6.4 To acknowledge National Association of Local Councils 2022-2023 4.9% Clerks salary award  
The Parish Council noted the National Association of Local Councils 2022-2023 4.9% salary award and approved the increase for the Clerk.



## **7.0 A465 Speed / Traffic Management Wormbridge -- Hereford**

### **7.1 Update Joint A465 Speed/Traffic management issues with Allensmore**

#### Kilpeck Parish Council Delegates

*Working Group to consist of:-*

*Councillor Mrs J Davies Chairman, Councillor Mr M Parsons Vice-Chairman,*

*Councillor Mr D Howie, Councillor Mr G Statham, Councillor Mr D Thompson and Clerk*

#### Allensmore Parish Council Delegates

*Councillor Mrs Yvonne Chapman*

*Councillor Mr John Evans*

Speed update no progress as yet but email received from James Howell Locality Steward

*Locality Steward's reply*

*In relation to seeking advice regarding the improvement of road safety, I believe West Mercia Police operate a Safer Roads Partnership Scheme where they work with local Parishes across the county to advise on road safety.*

### **7.2 "Village Gateways" Wormbridge A465 and Kilpeck Village**

Assessment Request Form from Balfour Beatty /Herefordshire Council completed by A465 Working Group and submitted to above.

Progress awaited.

### **7.3 To receive any General Highway or Public Rights of Way issues**

A465 Cats eyes missing

Duffryn corner damaged - Grant project

SAS Camp corner now cleared

A465 near Pontrilas Sawmills – blocked road gully

Pump house field mowed around edge

Field adjacent to corner dangerous tree

Dangerous tree hanging over the Dewchurch Road from Kilpeck House garden

Mr Owen Powell has received stiles for KK24 2 x 2 stile kits from Balfour Beatty

Councillor Mr N Eynon to look at tree on footpath

Grove Park Name Sign damaged

Locality Steward's reply

*In relation to the missing village sign, I will submit a job for the replacement of the sign. Please be aware this will be submitted as a category 2C job to be programmed for forward planning as it is not safety related. Therefore, I am unable to provide timescales as to when this will be replaced unfortunately.*

Clerk to obtain prices

Member of the public requested a copy of the PRow Footpaths Map and maybe one could be put in the Noticeboard at Wormbridge

*Contact Us Form sent to Balfour Beatty*

*Nature of Enquiry - Highways*

*Message – C1232 from the A465 towards Kilpeck past Wormbridge Church and before junction with the U74000 Winter |grit Box has been knocked and is now at 90 degrees to the road. Bin requires re-siting.*

## **8.0 Reports**

### **8.1 Kilpeck Village Hall**

Stage curtains have now been fitted

Saturday night Chilli and Quiz was a success with a full house and the raffle was for

St Michael's Hospice approximately £300.00 raised

### **8.2 Ward Councillor Mrs Christy Bolderson**

Ward Councillor not present and no report available



### 8.3 Locality Steward Mr James Howell

Reports sent to all via email

Mynws report see email from James Howell 11<sup>th</sup> November 2022

Locality Stewards reply

*I will speak with the drainage technician who also attended the meeting on 14th July and request a report. I will forward this over to yourself once he has responded.*

10 x Marker Posts to be ordered by the Clerk from Balfour Beatty

### 8.4 Lengthsman Report

Councillor Mr D Roden {Lengthsman/Contractor} not present and no report available

### 9.0 Public Question Time

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

See after Item 5.0

### 10.0 Parish History

To consider process to collate local historical information

70 years of documents, clippings and photographs etc. required of the area.

Councillor Mrs Beth Wood to put an article in the Good News Magazine for January 2023 issue asking for any information relating to the last 70 years in and around the Kilpeck area.

Chairman Mrs Joyce Davies to contact Mr Bob Davies to ask if he would collate information, photographs, documents etc.

### 11.0 Information Sheet & 2023 Meeting Dates (Not covered by an agenda item and for information only)

18<sup>th</sup> May 2022 Application No 221543 The Sawmills Log Handling Building Pontrilas, Hereford  
Proposed extension of existing hardwood mill to accommodate new replacement  
bandsaw and ancillary associated equipment  
Application Still Valid

#### Correspondence

4<sup>th</sup> October 2022 All information reference traffic incident at Wormbridge Church  
sent to Mrs Margaret Eynon and Mrs Tamsin Clive

7<sup>th</sup> October 2022 Letter sent to Mr Dave Roden Lengthsman  
reference Invoice for Parking Bay, Thank you for installing bench free of charge and  
asking for invoices for drainage works

November 2022 Letter of thanks to Mr Clive Lennard, Wormbridge  
reference Plaque

November 2022 Letter of thanks to Creative Timbers Studio, Wormbridge  
reference Bench

### 12.0 Agenda of the Next Meeting

Items to be included at the next Parish Council Meeting

Pontrilas Sawmills

Parish History

Chairman and Councillor Mr Nic Eynon report on Pontrilas Sawmills meeting


Footpaths update

### 13.0 Date, Time and Venue of Next Meeting

The next Meeting will be the Ordinary Meeting of the Parish Council on

**MONDAY 12<sup>th</sup> December 2022** to be held in Kilpeck Village Hall and is due to commence **at 7.00pm.**

Meeting declared closed at 8.10pm

Signed..........

Parish Council Chairman Councillor Mrs Joyce T Davies

Date 12<sup>th</sup> December 2022